

# SECRETARIES AND TREASURERS SEMINAR

Friday, January 8, 2016

Mokanna Lodge No. 329

(4925 Clarcona-Ocoee Road; Orlando, FL 32808)

5:30 Registration

6:30 Dinner

7:00 Review of the New Membership System

7:30 Secretary How to Guide

8:30 Treasurer and Secretaries Financial Responsibilities

9:00 Lodge Fundraising

9:30 Questions and Answers

10:00 Benediction – have a safe trip home

Dinner will be provided.

Bring your Secretaries How to Guide and Thumb Drive to be updated.

Cost: \$ 20.00 for Master Masons

\$ 15.00 Lodge Secretaries and Treasurers

**RESERVATIONS ARE A MUST! Deadline for registration, Monday, January 4, 2016**

Name: \_\_\_\_\_ Lodge: \_\_\_\_\_

Member No. \_\_\_\_\_ Lodge Office: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Amount \$ \_\_\_\_\_ Payment: AMEX MC Disc. Visa Check

Card Number: \_\_\_\_\_ Exp.: \_\_\_\_\_ CVV: \_\_\_\_\_

Billing Address & Zip Code: \_\_\_\_\_

Signature: \_\_\_\_\_

Email to: [gs@glflamason.org](mailto:gs@glflamason.org) or call 800-375-2339 ask for Maegan